

Talent Management/Organizational Development Consultant

- ✓ Do you feel you could do more with your years of experience?
- ✓ Are you interested in learning more and taking on new challenges?
- ✓ Are you looking for a company that values your contributions and encourages your voice to be heard?

♦ If it's time for a change, Retensa may be the change you've been looking for ♦

As a Talent Management/Organizational Development Consultant, you will work to implement strategic Human Capital solutions with our diverse clients. You will be delivering leading-edge consulting services and products covering a range of activities from HR measurement to strategic Organizational Development and Talent Management projects. This unique opportunity allows you to apply your skills and learn new methods as you move to a new level in your career.

Who We Are

Retensa is a team of focused and passionate individuals, devoted to creating workplaces where every employee is engaged by what they do and inspired by who they work for. We are enthusiastic and committed to helping organizations develop, motivate, and retain outstanding workforces. We take pride in our impeccable reputation and corporate culture that thrives on building open and supportive relationships. We work hard, enjoy what we do, and have fun including team outings in and around the exhilarating NYC area. We are diligent about who we hire. If you have the drive, the ambition, and a good sense of humor then Retensa may be the right fit for you.

Visit our website at www.retensa.com to learn more about our company, mission, and the impact we create.

What You Will Do

- Employee Relations
- Needs Assessments
- Create/deliver Employee Communications
- Employer Branding
- Recruiting, Hiring, and On Boarding new personnel
- Performance Management
- Leadership Development
- Succession Planning
- Employee Surveys
- Mentoring & Coaching Programs

Salary: Determined on experience

Travel: NYC Metro

Who You Are

Education, Preparation, and Training

- 5-8 years experience focusing on at least 3 of the following areas: training, recruiting, orientation and on-boarding, needs assessments, planning, performance management, employee surveys
- Bachelor Degree Required, Masters Degree in HR, I/O Psych, or Organizational Development A+
- Proficiency in multiple HRIS/HRMS systems

Skills

- Excellent Written, Oral and Verbal communication skills
- Strong Analytical thinker
- Project Management experience recommended
- Interpersonal skills with ability to facilitate a unified work environment
- Flexible, deadline oriented, and able to work in fast-paced, changing environments
- Excellent follow-up skills
- Proven ability to develop solutions to business problems
- Previous Consulting experience A+

Computer Skills

- MS Office 2003 (intermediate to expert skills in Word, PowerPoint, Excel, Outlook)
- MS Project and Visio A+

Please forward your résumé, cover letter, and salary requirements to [careers\(at\)retensa\(dot\)com](mailto:careers@retensa.com) with "TM/OD Consultant" in the subject line.

